

Frequently Asked Questions

Q: Are internships part-time or full-time?

A: Summer Internships are from May to August and Co-op report times are determined by the student's schedule and both internships are full-time (40 hours per week) 10-12 weeks in length. Interns may participate in any of the available work schedules, pending supervisor approval. Part-time internships may be granted for current or returning Interns. Interns will work a maximum of 29 hours a week.

Q: What happens after I apply?

A: At the end of recruitment season, supervisors may reach out for a second interview. If a supervisor is interested in extending an Intern Position, an HR Specialist will reach out and request pre-employment information to start the hiring process.

Q: How long does it take to get a clearance?

A: It varies depending on your personal background and the volume of clearances being processed. In general, if you have significant foreign travel and/or foreign relatives or contacts, the clearance can be rather lengthy.

Q: What should interns do if they are interested in remaining an Intern at NASIC at the conclusion of their internship period?

A: If you're interested in continuing your internship, interns can notify their supervisor and the NASIC Intern Liaison at the final out brief. If an intern has not completed school, they can request to be placed on Leave without pay (LWOP). The request will be considered based on work performance and other factors, prior to placement on LWOP. If return request is granted, Interns will be placed on LWOP and extended an internship the following summer. Once an intern graduates from school, they are no longer able to participate in internship programs and may be considered for a full-time developmental position.

Q: What should interns do if they decide to leave the NASIC?

A: Once an intern decides to leave the NASIC at the end of their summer internship, the intern will need to contact the Internship Program Liaison at least two weeks before their departure day and the supervisor will need to have the intern's resume reviewed by proper organizational security personnel.

